# Minutes

## **Personnel Committee Meeting** Board of Directors of the Virginia Economic Development Partnership Authority February 27, 2025 9:30 A.M.

## Electronic Meeting – held via Zoom

## Welcome and Call to Order

The meeting was called to order at 9:33 a.m. by Committee Chair John Hewa. A guorum was present.

Committee Members Present (electronically): Secretary Caren Merrick, Rick Harrell, Bill

Hayter, John Hewa, Will Sessoms, April

Kees

Absent Members Stephen Edwards

#### **Public Comment Period**

Chair Hewa solicited public comments. There were none.

## Approval of Minutes for December 12, 2024, Meeting

Chair Hewa asked for approval of the minutes from the December 12, 2024, Personnel Committee meeting. Upon motion by Mr. Harrell, seconded by Mr. Sessoms, the motion was unanimously approved by roll call vote.

Upon the vote: Secretary Merrick Not present

Mr. Edwards Not present

Mr. Harrell Aye Mr. Hayter Aye Mr. Hewa Aye Ms. Kees Aye Mr. Sessoms Aye

#### Closed Meeting

A motion was made by Ms. Kees and seconded by Mr. Harrell for the Personnel Committee to convene a closed meeting to discuss personnel issues pursuant to Subdivision A 1 of §2.2-3711 of the Code of Virginia, which allows for the discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific employees of the Board.

The motion was unanimously approved by roll call vote.

Upon the vote: Secretary Merrick Not present

Mr. Edwards Not present Mr. Harrell Aye
Mr. Hayter Aye
Mr. Hewa Aye
Ms. Kees Aye
Mr. Sessoms Aye

## **Certification of Closed Meeting**

After the Committee reconvened in open meeting, Counsel certified the closed meeting via a roll call vote:

Do you certify that to the best of your knowledge, (i) only public business matters lawfully exempted from the open meeting requirements of FOIA were discussed in the closed session, and (ii) only such matters as were identified in the motion to go into the closed session were heard, discussed, or considered during the closed meeting?

Upon the vote: Secretary Merrick Aye

Mr. Edwards Not present

Mr. Harrell Aye
Mr. Hayter Aye
Mr. Hewa Aye
Ms. Kees Aye
Mr. Sessoms Aye

## **Next Meeting and Adjournment**

The next meeting of the Personnel Committee will be held on March 6, 2025. There being no further business, the meeting was adjourned at 10:30.

Respectfully submitted,